COMMUNITY FACILITIES & SERVICES/GOVERNANCE

Operating Efficiently and Raising Revenue

Committees and Departments Working Together

Several action steps recommended forming committees, while others are actions committees are currently taking. This chart shows a simplified version of how they work together. See their minutes & reports on Town's website &

Departments

and Policy

Committees

Energy

Committee

(EC)

Research, Recommendations,

Program Design, Follow-Up

Annual Town Reports.

Monitor Energy/ Water Use:

Assistant Town Engineer now staffs the EC, which encourages energy efficiency/conservation. Feb 2012: EC made recommendations to prevent future weather event blackouts.



EC played key role in installing

school rooftop Solar panels. See real-time updates on Stony Brook Panels: www.solrenview.com/cgi-bin/CGIhandler.cgi?&sort=pvi_IDs&cond=site_ID=691

Establish Dept of Public Works / Consolidate Maintenance: 2010: Ad Hoc Public Works Committee made efficiency recommendations, but advised against a DPW. A new Public Works Initiative Committee including representatives from town and school depts is meeting monthly. See updates on their website.

Consolidation, Economies of Scale, and Technology: These action items are implemented through the annual budgeting process. BSTF recommends FY '14 taking advantage of low interest rates by bundling capital expenses.

Taking a Comprehensive Approach to Asset Management

Permanent

Town

Building

Committee

(PTBC)

Town

Manager

Board of

Selectmen

5-Year Department Requests (in 000's)

Sale

(TPSC)

Capital Planning

diligence review of capital

CPC formed to do due

Budget

Solutions

Task Force

(BSTF)

Financial

Committee

Committee: 2010:

requests, consider relative

needs and priorities of

requests, and research

financing, aid, and grants.

|Research, Recommend, Report

Submits Project Requests

Capital

Planning

Committee

(CPC)

Submits Capital Requests

Committee

(PWIC)

ID & Reuse/Decommission Surplus Property, Consider Parks: 2010: TPSC sold 20+ parcels at auction. Committee is evaluating other parcels Possession for potential public uses or for private sale. Committee

Evaluate Land & Building Needs:

PTBC reviews needs and recommends, seeks funding, and oversees improvements for town buildings.

Save Costs,

In order to improve the Town's abilitytomanagethedeployment of wireless infrastructure, and possibly generate public revenue, the Town is considering whether public sites may be appropriate for "stealth" wireless facilities

designed to minimize visual impact.

Town

Meeting



Existing Wireless Facilities

CPC reports to Town Manager and keeps the public informed. Chart from Nov '11 presentation, see Town website for complete reports from all committees.

Providing Training and Communication



Annual/Biannual All-boards

The 1st annual Strategic Planning Retreat was a big success. Surveys indicated that participants prefer meeting annually and would value topic-specific multi-board meetings as needed. The first of such was on Bruce Freeman Rail Trail, August 2011, leading to coordinated action in pursuit of the "Acton option" for BFRT parking.



Emergency, Pre-Disaster, and Incident Training: 2011: Town updated Pre-Disaster Mitigation Plan and Continuity of Operations plan. Staff received training on ensuring continuing public services in the event of natural disasters or other unplanned events.

Provide Manuals and Training for Boards, Commissions, and Committees: Jul 2010: New Open Meeting Law took effect, and the Town Clerk's office made training and assistance available to all boards, commissions, and committees.

Facilitating Excellence in Governance

Evaluate Public/Private Liability Risk: indemnification guidelines for form and volunteer work on public land.

Review Status of Committees: This action is a 2012 goal of Board of Selectmen and Town Manager and a staff working group has been formed.



Expand Public Health Programs:

The Public Health Department organizes outreach programs such as the recent program on Septic System and Drinking Water Well Basics. For more information, see their website.

2011: The new Town Planner reinstituted joint design development review meetings among municipal department heads to ensure attention to all departments' regulations within the permitting process.



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